

**Intergovernmental Forum on Mining, Minerals, Metals
and Sustainable Development**

Second Preparatory Meeting, Geneva, Switzerland

**Palais des Nations, Room XXVI
June 1-3, 2004**

Draft Annotated Agenda

Co-Chairs: South Africa and Canada

Co-hosted by UNCTAD

Day 1, 2003

09:15 - 09:30	Welcoming remarks (UNCTAD)
09:30 – 09:45	Introductory Remarks by the Chairs (South Africa and Canada)
09:45 – 9:55	Review of the Chairmen’s summary from the Preparatory Meeting
9:55 – 10:45	Final review and adoption of the Terms of Reference
10:45 - 11:15	Coffee/Tea Break
11:15 - 13:00	Final review and adoption of the Rules of Procedure
13:00 – 15:00	Lunch
15:00 - 16:00	Final review and adoption of the Rules of Procedure (continued)
16:00 – 16:30	Break
16:30 - 17:30	Update of global activities and priorities Outcomes of the AMP meeting at INDABA - 15 min Outcomes of other regional activities - 10 minutes Outcomes of the Extractive Industries Review- 15 min Other UN related developments (UNDESA) - 10 minutes Discussion
18:00 – 20:00	Reception

Day 2, 2003

Review of the draft Work Programme

09:15 – 09:45	Survey results, followed by discussion
09:45 – 10:15	Presentation of the draft work programme, including proposed projects
10:15 – 10:45	Coffee/Tea Break
10:45 – 13:00	Review and discussion of proposed projects
13:00 – 14:30	Lunch Break
14:30 – 16:00	Review and discussion of proposed projects (continued)
16:00 – 16:30.	Coffee/Tea Break
16:30 – 18:00	Priorization of projects, including leadership, participants timeline, funding, etc.

Day 3, 2003

09:15 – 10:30	Priorization of projects, including leadership, participants timeline, funding, etc. (continued)
10:15 – 10:45	Coffee/Tea Break
10:45 – 11:45	Coming into force of the Forum: notification process, implementing the work programme, etc.
11.45 – 13.00	Planning the next meeting: Timeline, status, objective, Declaration, Communique, etc.
13:00 – 14:30	Lunch Break
14.30 – 15:00	Meeting Summary (South Africa and Canada)
15.00 – 15:30	Other Business
15.30 – 16:00	Chair's report
16:00 – 16:30	Closing remarks: UNCTAD